



# GWTA

*Destination Friendship*

## Chapter Annual Registration

Revised 9/19/12

Each chapter in GWTA must register annually; registrations are due at the GWTA National Office by November 30<sup>th</sup>. **The fee for registration is \$100 (US).** Registrations received with a postmark date after November 30<sup>th</sup> will incur a \$25 late fee.

The benefits of chapter registration include:

1. The association will bond the chapter treasury for an amount not to exceed \$500.
2. All chapter meetings, chapter gatherings and chapter participants are covered with \$2,000,000 third party liability protection at all times when involved in any GWTA activity. Exception to this coverage occurs when an individual is named as an individual in legal action.
3. The chapter will also be eligible to obtain up to \$2,000,000 of "third party" liability insurance to cover the property or a property owner (a shopping mall for example) for chapter events, *when it is required by a property owner or manager as a condition for using the property for the event.* Additional fees will be required and will vary depending on the venue and number of days and will be determined by the insurance company. Contact your Region Director or the National Office for a quote.
4. The chapter may officially register its choice of chapter name (in good taste) with the association. No two chapters may register the exact same name. Registration of chapter names will be on a first come first served basis. Requests for a name change may be made at the time of annual registration renewal.

### Requesting Director Information: (please type or print clearly)

Director's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal \_\_\_\_\_

Phone ( \_\_\_\_\_ ) \_\_\_\_\_ E-mail \_\_\_\_\_

\_\_\_\_\_ Chapter Letter Designation \_\_\_\_\_ State/Province \_\_\_\_\_

Requested chapter name or previous chapter name

### Certifying Authority:

I am the duly appointed GWTA Chapter Director in the above listed GWTA Chapter. After consulting the members who are presently participating with the chapter, it was determined that the above listed chapter name would be submitted for registration.

X \_\_\_\_\_  
Chapter Director's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Important: The requesting chapter director should:**

1. Review this form for accuracy and completeness.
2. Attach this form to a check for \$100 (US) payable to GWTA. *(All payments must be in US funds.)*
3. Send completed form and check to your state/provincial director, allowing them plenty of time to forward the registration to the Region director, who will need to get all registrations in to the National Office by the deadline of November 30<sup>th</sup>.
4. Chapters not registered by the deadline will be dropped until registration is received. Late registrations will incur a late fee of \$25.